

**REGULAR MONTHLY** Meeting of the Gate City Town Council was held on Tuesday, January 9, 2007 at 6:30 pm at the Gate City Town Hall.

**PRESENT:** Mayor Mark Jenkins, Vice-Mayor Rita Tipton, Frances Perry, Carl Hurt, Tommy Herron, Town Manager Jason Stewart, Town Attorney Mike Carrico, Recorder Heather Kiser

**ABSENT:** Chuck Newton and Roger Cassell

**OTHERS PRESENT:** Richard Hubbard, Wallace Ross, Bob Copeland, James Langrell, Jason Cox, Chris Kilgore, Jan Jenkins, Debbie Kindle, Sam and Loretta Cruby

Mayor Mark Jenkins called the meeting to order at 6:30 pm.

Invocation was provided by Bob Copeland.

The Pledge of Allegiance was led by Mayor Mark Jenkins. Chuck Newton was unable to the meeting.

Roger Cassell joins the meeting at this time.

Upon a motion by Rita Tipton and duly seconded by Frances Perry, members voted to approve the minutes from the December 2006 regular monthly meeting. Voting in favor of this motion was Rita Tipton, Frances Perry, Tommy Herron, Roger Cassell, and Carl Hurt. There were no opposing votes.

There were no public hearings scheduled.

Mayor Mark Jenkins opened the floor for public comment at this time.

Debbie Kindle asks if anything had been discussed about installing a guardrail on Franklin Street.

Rita Tipton informed the council that the road needs attention.

Roger Cassell spoke to Ron Kindle and he told Roger that concrete posts would be a cheaper alternative to a guardrail.

Mayor Mark Jenkins informed Mrs. Kindle that the council would review their options to fix the road.

James Langrell spoke to the council about a house he inherited and had no access road to get to the house. There are two alleyways that could be opened up to allow him access to the house.

The council discussed the diagram presented to them by Mr. Langrell.

The town will research their right-of-ways to see if the town owns the right-of-ways to the house.

Mr. Langrell thanked the council for their time.

Mayor Mark Jenkins closed the public comment section at this time.

The council discussed the water policy manual at this time.

Town Attorney Mike Carrico said that he will look at the additions to the policy manual before it is voted on.

The council will approve the manual at the next council meeting, after it is retyped and presented for review.

Roger Cassell, Randall Hurt, and Carl Hurt went to the job sites for the water project on Manville Road and Red Hill Road last Saturday. The job is finished and everything looks great.

April Helbert sent a letter of approval from the Health Department regarding the water lines currently installed in Adkin's subdivision.

Town Attorney Mike Carrico spoke about the situation with Adkin's subdivision.

Roger Cassell spoke with Randall regarding Adkin's subdivision and Randall informed Roger that the town currently has extra touch read meters that could be installed in Adkin's subdivision.

Carl Hurt discussed the possible problem with cross connection. The town has to make sure the residents on Manville and Red Hill have unhooked from their well or spring water before connecting to the town's water system.

Tommy Herron discussed a house on Red Hill road that is currently on well water and by the deed is required to serve water to another house. One of the residents wants to be connected to the town's water system and the other wants to stay on the well.

Roger Cassell and Carl Hurt discussed ways of notifying residents on Manville and Red Hill Road that they can hook-up to the town's water system. Two options would be running an ad in the newspaper or leaving a notice on residents' doors.

Carl Hurt discussed the fire hydrants that were installed during the water project. He suggested that the town order flags to mark the fire hydrants so they are easily seen and cannot be damaged. He also questioned if the fire hydrants at Gatewood Apartments belonged to the town.

Mayor Mark Jenkins thanked Frances Perry, Roger Cassell, Heather Kiser, and Town Manager Jason Stewart for their work on the water policy manual.

Roger Cassell spoke about the work needed at the water plant.

Town Manager Jason Stewart discussed funds from Rural Development for purchase of new police cars.

Upon a motion by Carl Hurt and duly seconded by Tommy Herron, members voted to advertise for a public hearing to receive funds from Rural Development for new police cars. Voting in favor of this motion was Rita Tipton, Frances Perry, Tommy Herron, Roger Cassell, and Carl Hurt. There were no opposing votes.

The Planning Commission elected officers at their last monthly meeting. Michelle Jenkins was elected the Chairman, Eric McMurray was elected the Vice-Chairman, and Richard Hubbard was elected the Secretary. Committee appointments will be made at the next regular monthly meeting.

Rita Tipton asks if the council had any suggestions for the capital improvement project that is being worked on.

The Planning Commission has been revising the sign ordinance. The word “awnings” has been removed from the ordinance.

Upon a motion by Rita Tipton and duly seconded by Frances Perry, members voted to advertise for a public hearing prior to the next meeting regarding the sign ordinance with removal of “awnings” from the ordinance. Voting in favor of this motion was Rita Tipton, Frances Perry, Tommy Herron, Roger Cassell, and Carl Hurt. There were no opposing votes.

The council discussed the capital improvement plan at this time.

Police Chief Jason Cox handed out the police department’s monthly report at this time. The K-9 was included with the report.

The council asks for an update on the status of the vehicles that were seized in a drug raid.

A Ford Explorer and a Ford Probe were seized in the drug raid.

The in-car cameras have arrived and have been installed in two of the police cars.

Police Chief Jason Cox questioned if the additions to the police department’s policy and procedure manual were reviewed.

The council discussed the new in-car cameras.

The public works monthly report was left for the council. Randall Hurt was unable to attend the meeting.

The council discussed the report at this time.

Carl Hurt suggested that the 10" water line in the water plant that chlorine is fed through be replaced.

Loretta Cruby discussed the water treatment plant at this time. She discussed the need for new pumps at the water plant.

Two quotes have been received to do the repair but another one is needed.

Roger Cassell discussed the need to replace the pumps.

The chief systems operator suggested that the pumps be repaired rather than replaced.

Roger also suggested that the town purchase manual equipment rather than the suggested electronic equipment.

The council discussed the water plant equipment needed at this time and the possible grant money that is available.

The council has already voted to do the emergency repairs to the water plant.

Town Manager Jason Stewart and Loretta Cruby need to work together to get another bid for the needed equipment.

Roger Cassell asks if you have to take the lowest bid even it is not the best bid.

Town Manager Jason Stewart presented his monthly report to the council at this time.

Roger Cassell asks about the status of the fine arts center.

The center is still being pursued.

The council discussed the abandoned buildings in town.

Mayor Mark Jenkins discussed the land use behind Tom Baty's house. The land is currently being used to store dumpers.

The street committee did not have any recommendations.

The Sanitation Authority voted to pay half of the cost for a new dump truck for the public works department.

EDRC needs to plan a meeting date.

Frances Perry asks if certified letter can be delivered to the QSQ and to Larry's Auto Repair by the police department regarding their business license.

Carl Hurt bought paint for the water operators to paint the pump house.

Loretta Cruby has a raw water pump if anyone would like to look at it.

Roger Cassell discussed the side of the police department building where the Broadwater Drug tore down the old building and made a parking lot. He has asks for an estimate to install vinyl siding to the side and the front of the building. He would like ti see something done to the building.

Tommy Herron does not have anything to report.

Rita Tipton asks about funding for sidewalk repair. The sidewalk between Kelly's Floral and Chris' Department Store is in desperate need of repair.

Frances Perry spoke about the meeting with Pat Johnson. He met with Frances and Mayor Mark Jenkins before the meeting. They are going to repair to do some repair to homes the first week of July and wants the town give them some names of people that have homes in need of repair.

Upon a motion by Roger Cassell and duly seconded by Tommy Herron, members voted to go into closed session to discuss personal issues. Voting in favor of this motion was Rita Tipton, Frances Perry, Tommy Herron, Roger Cassell, and Carl Hurt. There were no opposing votes.

Upon a motion by Rita Tipton and duly seconded by Tommy Herron, members voted to go back into regular session. Voting in favor of this motion was Tommy Herron, Rita Tipton, Roger Cassell, Frances Perry, and Carl Hurt. There were no opposing votes.

### **CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED,** that the Gate City Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

**VOTES:**      **AYES:**            Frances Perry, Rita Tipton, Carl Hurt, Roger Cassell  
Mark Jenkins, Tommy Herron

**NAYS:**            NONE

**ABSENT:**        NONE

Upon a motion by Roger Cassell and duly seconded by Rita Tipton, members voted to pay the bills. Voting in favor of this motion was Tommy Herron, Rita Tipton, Roger Cassell, Frances Perry, and Carl Hurt. There were no opposing votes.

Upon a motion by Frances Perry and duly seconded by Carl Hurt, member voted to adjourn the meeting at 8:45 pm. Voting in favor of this motion was Tommy Herron, Rita Tipton, Roger Cassell, Frances Perry, and Carl Hurt. There were no opposing votes.

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**MAYOR**

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**RECORDER**

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