

**REGULAR MONTHLY MEETING OF THE GATE CITY TOWN COUNCIL
TUESDAY, JULY 12, 2007
GATE CITY TOWN HALL
6:30 PM**

PRESENT: Mayor Mark Jenkins, Vice-Mayor Rita Tipton, Carl Hurt, Roger Cassell, Tommy Herron, Frances Perry, Town Manager Lynne Moore, Town Attorney Mike Carrico, Recorder Heather Kiser

ABSENT: NONE

OTHERS PRESENT: Debbie Kindle, Ron Kindle, Benny Reed, Lee Akers, Wayne McClelland, Kathy McClelland, Glen Akers, Steve Akers, Loretta Cruby, Sam Cruby, Stoney Falin, Chuck Newton, Arletha Newton, Charles Syer, Melissa Jennings, DJ Darnell, Jan Jenkins, Joe W. Herron, Buelah Herron, Beverly Robinette, Jason Cox, Rev. Rollie Hautz

NO PUBLIC HEARINGS WERE SCHEDULED

CALL TO ORDER

Mayor Mark Jenkins called the meeting to order at 6:30 pm.

INVOCATION

Invocation was provided by Rev. Rollie Hautz.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chuck Newton.

READING AND APPROVAL OF MINUTES

MOTION: Motion by Frances Perry, seconded by Rita Tipton
Members voted to approve the minutes from the June 12, 2007 Regular Monthly Meeting.

VOTE:

Ayes:	Frances Perry, Rita Tipton, Roger Cassell, Tommy Herron
Nays:	None
Absent:	None
Abstained:	Carl Hurt

MOTION: Motion by Frances Perry, seconded by Rita Tipton
Members voted to approved the minutes from the June 22, 2007 Public Hearing.

VOTES:

Ayes:	Frances Perry, Rita Tipton, Roger Cassell, Tommy Herron, Carl Hurt
Nays:	None
Absent:	None

MOTION: Motion by Frances Perry, seconded by Rita Tipton
Members voted to approve the minutes from the June 20, 2007 Budget Hearing.

VOTES: Ayes: Frances Perry, Rita Tipton, Roger Cassell, Carl Hurt
Nays: None
Absent: None
Abstained: Tommy Herron

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Mayor Mark Jenkins opened the floor for public comment pertaining to items on the agenda at this time.

Wayne McClelland discussed his water bill with the council at this time. He is asking that council approve an additional adjustment to his water bill due to a meter that malfunctioned. Mayor Mark Jenkins informed Mr. McClelland that the adjustment would be addressed under the New Business section of the meeting.

Joe Herron asks the council about the status of the Manville Water Extension. Mayor Mark Jenkins informed Mr. Herron that the extension looked favorable. The town will have to re-bid the contract. Nothing has been made official on the extension but it looks very favorable. Mr. Herron spoke about the \$75,000 from LENOWISCO to complete the project. All that the town has to is request the money from LENOWISCO. Town Manager Lynne Moore informed Mr. Herron that the contract would be re-bid.

Debbie Kindle asks the council if they would consider changing the meeting time back to 6:00 pm rather than 6:30 pm. The council discussed changing the meeting time back to 6:00 pm. Mayor Mark Jenkins informed Mrs. Kindle that the meeting time would be addressed in the New Business section of the meeting.

Mayor Mark Jenkins closed the public comment pertaining to items on the agenda at this time.

UNFINISHED BUSINESS

Mayor Mark Jenkins deferred the Police Department Policy Manual until the August 2007 regular monthly meeting.

The Manville Water Extension Project was discussed in the public comment section earlier in the meeting.

NEW BUSINESS

A.) AMENDMENT TO SOLID WASTE CONTAINERS

Town Manager Lynne Moore discussed the amendment to Article 9.1,(a), Approved Solid Waste Containers, to change the maximum gallons and weight for solid waste containers and contents.

Mark V. Jenkins, Mayor

Heather Kiser, Town Clerk

I, Heather Kiser, Town Clerk of the Town of Gate City, do hereby certify that the foregoing ordinance was passed by the council of the Town of Gate City, Virginia at a regular meeting held July 10, 2007 and that a summary was published July 18, 2007.

Heather Kiser, Town Clerk

B.) AMENDMENT TO WATER POLICY MANUAL

Town Manager Lynne Moore discussed the amendment to Section 14, of the Town of Gate City Rules and Regulation for the Operation and Development of the Portable Water System. The amendment would change the charge from \$6 to \$7 for gallon of water used over 2,000. It would also amend the reconnect fee from \$50 to \$25 and add a \$25 work order fee.

MOTION: Motion by Roger Cassell, seconded by Carl Hurt Members voted to approve the amendment to Section 14, of the Town of Gate City Rules and Regulations for the Operation and Development of the Portable Water System.

VOTE:

Ayes:	Roger Cassell, Carl Hurt, Tommy Herron, Frances Perry, Rita Tipton
Nays:	None
Absent:	None

**TOWN OF GATE CITY
WATER POLICY**

THE TOWN OF GATE CITY ORDAINS:

AN ORDINANCE TO AMEND SECTION 14, OF THE TOWN OF GATE CITY RULES AND REGULATIONS FOR THE OPERATION AND DEVELOPMENT OF THE PORTABLE WATER SYSTEM.

TO AMEND THE SCHEDULE OF FEES AND CHARGES TO CHANGE THE CHARGE FROM \$6 TO \$7 FOR GALLONS OVER 2000.

TO AMEND THE SCHEDULE OF FEES AND CHARGES TO ADD A \$25 WORK ORDER FEE.

TO AMEND THE SCHEDULE OF FEES AND CHARGES TO CHANGE THE RECONNECT FEE FROM \$50 TO \$25.

SECTION 14, SCHEDULE OF FEES AND CHARGES:

WATER RATES

CHARGES

GALLONS

First 2000	\$15.00
All over 2000	\$7.00 per 1000

DEPOSIT

Meter Deposit	\$50.00
Renter/Tenant	\$100.00

PENALTIES

Work Order Fee	\$25.00
Reconnect Fee	\$25.00

ORDAINED this 10th day of July, 2007. Effective upon publication.

Mark V. Jenkins, Mayor

Heather Kiser, Town Clerk

I, Heather Kiser, Town Clerk of the Town of Gate City, do hereby certify that the foregoing amendment was passed by the Council of the Town of Gate City, Virginia at a regular meeting held July 10, 2007 and that a summary was published July 18, 2007.

Heather Kiser, Town Clerk

C.) PERSONNEL MANUAL

The council discussed the changes to the personnel manual at this time. Town Attorney Mike Carrico questioned the trash pick-up schedule for

Holiday's. Town Manager discussed how the trash would be picked up on days the town was closed due to a holiday.

Rita Tipton suggested that immediate family be defined in the grievance leave section of the personnel manual. Roger Cassell also mentioned pallbearers for funerals.

Town Attorney Mike Carrico discussed the medical opt-out in the personnel manual. He suggested that the medical opt-out should only be paid a single rate rather than a family rate. He also discussed the new sick leave policy. Town Manager Lynne Moore discussed the sick leave policy with the council at this time.

The council discussed the personal leave policy that was added to the personnel manual. Town Manager Lynne Moore informed the council that the personal leave would be paid leave off similar to vacation time.

Town Manager Lynne Moore also made a change to the salaried employees' vacation time.

The council discussed the town's paid holidays. Town Attorney Mike Carrico discussed Veteran's Day and suggested leaving it as a town holiday.

The council discussed the personal days in the new personnel manual.

Tommy Herron asked if the drug testing was still taking place on a regular basis. Town Manager Lynne Moore replied that as far as she knew the random drug testing was on regular schedule.

Mayor Mark Jenkins also discussed putting a cap on the amount of comp time an employee can receive. The council discussed the comp time and overtime at this time.

MOTION: Motion by Rita Tipton, seconded by Tommy Herron Members voted to approve the personnel manual with revisions to the Holiday Schedule, Medical Opt-Out, Bereavement Leave, and Personal Days.

VOTE:

Ayes:	Roger Cassell, Carl Hurt, Tommy Herron, Rita Tipton, Frances Perry
Nays:	None
Absent:	None

Tommy Herron suggested that the town have a mass meeting to discuss the personnel manual with all town employees. Town Manager Lynne Moore

Absent: None

MOTION: Motion by Frances Perry, seconded by Rita Tipton
Members voted to reappoint Cindy Coates as Town Treasurer.

VOTE: Ayes: Roger Cassell, Carl Hurt, Tommy
Herron, Rita Tipton, Frances Perry
Nays: None
Absent: None

MOTION: Motion by Rita Tipton, seconded by Frances Perry
Members voted to reappoint Heather Kiser as Recorder.

VOTE: Ayes: Roger Cassell, Carl Hurt, Tommy
Herron, Rita Tipton, Frances Perry
Nays: None
Absent: None

MOTION: Motion by Tommy Herron, seconded by Rita Tipton
Members voted to reappoint Jason Cox as Police Chief.

VOTE: Ayes: Roger Cassell, Carl Hurt, Tommy
Herron, Rita Tipton, Frances Perry
Nays: None
Absent: None

MOTION: Motion by Rita Tipton, seconded by Frances Perry
Members voted to reappoint Michael Carrico as Town Attorney.

VOTE: Ayes: Roger Cassell, Carl Hurt, Tommy
Herron, Rita Tipton, Frances Perry
Nays: None
Absent: None

COMMUNICATON-WAYNE MCCLELLAND

Kathy McClelland discussed the first place award that the Daughter's of the American Revolution received for the Flag Day Pause for the Pledge. She presented the council with a certificate for their participation in the Flag Day Pause for the Pledge.

OPEN TO THE PUBLIC FOR MATTERS NOT LISTED ON THE AGENDA

Mayor Mark Jenkins opened the floor for public comment pertaining to matters not listed on the agenda.

With no public comment, Mayor Mark Jenkins closed the floor for public comment pertaining to matters not listed on the agenda.

REPORTS

A.) PLANNING COMMISSION RECOMMENDATIONS

The Planning Commission did not meet this month.

B.) POLICE DEPARTMENT

Police Chief Jason Cox handed out the police department's monthly report. Jason included graph charts the charted out the Offenses and Arrests for 2006.

Mayor Mark Jenkins thanked Police Chief Jason Cox for the way the police Department represented themselves at the Community Block Party.

C.) PUBLIC WORKS DIRECTOR

1.) PUBLIC WORKS

Stoney Falin handed out the public works department's monthly report.

Mayor Mark Jenkins thanked Stoney for coming out on Friday night to work.

Town Manager Lynne Moore discussed the bids received on a new pick-up truck for the public works department.

Tommy Herron questioned if the money was budgeted to purchase a new dump truck. Town Manager Lynne Moore replied that the money had been budgeted to purchase a new dump truck.

Mayor Mark Jenkins asked Stoney Falin if the regulators that were replaced on the meters were working properly. Stoney Falin replied that the new regulators were doing the same thing the old regulators were doing. The council discussed the regulators at this time.

2.) WATER TREATMENT PLANT

Loretta Cruby handed out the water treatment plant's monthly report.

Mayor Mark Jenkins thanked Stoney Falin repairing the backflow valves.

Tommy Herron asks about the water grant that was applied for in March of this year. The town has still not received word as to whether or not they received the grant.

Roger Cassell asks about the creek water levels. Loretta Cruby replied that the creek levels are good. Roger also asks Loretta if it would be a problem for the fire department to flush out the fire hydrants. Loretta replied that it would not be a problem as long as the fire department informs someone on duty at the water plant before they start flushing the fire hydrants.

3.) SEWER TREATMENT PLANT

There were no reports from the sewer treatment plant.

D.) MANAGER

Town Manager Lynne Moore discussed her future plans for the town. She is in the process of having all of the antique light poles repainted, she also had the town hall sign redone, and she is also working on a grant for street improvements.

Tommy Herron asks Lynne if the town was still doing there in-kind contributions at the park. Town Manager Lynne Moore replied the town was still doing their part at the park.

E.) STREET COMMITTEE

Town Manager Lynne Moore and Rita Tipton are working with V-DOT to possibly make Park Street and Estilville Street a one way street.

F.) SANITATION AUTHORITY-RECOMMENDATIONS

The Sanitation Authority held their budget hearing prior to the council meeting and approved their FY 2007-08 Operating Budget.

G.) ECONOMIC REDEVELOPMENT COMMITTEE

The Economic Redevelopment Committee did not meet this month.

REPORTS FROM COUNCILMEN

A.) CARL HURT

Carl Hurt had no report for the council.

B.) ROGER CASSELL

Roger Cassell had no report for the council.

C.) TOMMY HERRON

Tommy Herron asks Town Manager Lynne Moore if she has had a chance to contact the town's building inspector Robert Mullins. Town Manager Lynne Moore replied that she has not had a chance to contact Mr. Mullins but she will do so as soon as possible. Mayor Mark Jenkins has spoken with Robert Mullins. He is ready to start serving papers on property owners. Frances Perry asks about Robert Mullins being told that he was dismissed from the

